

MINUTES
GENERAL SESSION
BOARD OF DIRECTORS MEETING
WOODFIELD COMMUNITY ASSOCIATION
A California Nonprofit Corporation

MAY 18, 2020

Notice of Meeting

In accordance with Civil Code §4920, notice of the meeting and the agenda was posted at the clubhouse bulletin board at least four (4) days prior to the General Session of the Board of Directors of Woodfield Community Association held on the above date **via Webex teleconference**.

Roll Call

A quorum of the Board (Five Directors per Bylaws) was established with the following Directors in attendance:

Directors Present: Michael Beaver, President
 Javier Lopez, Vice President
 Shelli Sheppler, Secretary
 Ryan Griffin, Treasurer
 Jasmine Muolo, Member at Large

Directors Absent: None

Others Present: Jeff Weber, CMCA®, Optimum Professional Property Management, Inc.

Executive Session Disclosure

In accordance with Civil Code §4935(e), notification is hereby provided of an Executive Session of the Board of Directors held prior to this meeting on **May 18, 2020 from 6:30 p.m. to 6:45 p.m.** for the following items:

- Delinquencies: A/R Aging 04/30/20, Delinquent account status reports from Pamela Abbott Moore
- Hearings-1: Wood Repairs
- Minutes: Executive Session 04/20/20

Call to Order General Session

President and Presiding Chair, Michael Beaver called the General Session of the Board of Directors to order **following Executive Session at 6:45 p.m.**

Homeowner Open Forum

In accordance with State Statute, the homeowners present were given an opportunity to address the Board of Directors. The following items were presented:

- None

Secretary's Report / Minutes

A motion was made, seconded and unanimously carried to APPROVE the Minutes of the April 20, 2020 General Session of the Board of Directors as written.

A motion was made, seconded and unanimously carried to APPROVE the Minutes of the April 20, 2020 Organizational Meeting of the Board of Directors as written.

A motion was made, seconded and unanimously carried to APPROVE the April 20, 2020 "Resolution of No Further Attempts to Hold the 2020 Annual Membership Meeting and Election" due to no quorum and for the current directors to serve as holdover directors until the next Annual Membership Meeting & Election as written.

Woodfield Community Association

General Session Minutes

April 20, 2020

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Treasurer’s Reports / Financials

A motion was made, seconded and unanimously carried to ACCEPT the financial statement and reconciled bank statements for period(s) ending 04/30/20 as presented, subject to audit/review at fiscal year-end by CPA.

Reserve Study FY FY 01/01/21 to 12/31/21

A motion was made, seconded and unanimously carried to APPROVE the reserve study update by Foresight Financial Services dated 05/13/20 for fiscal year FY 01/01/21 to 12/31/21 recommending funding to reserves of \$14,700.74 per month with reserves funded at 66% in 2020 and projected funding at 83% in five (5) years.

Ben’s Asphalt Proposal ~ Curb Replacement Along Chinook Way

A motion was made, seconded and unanimously carried to TABLE the proposal from Ben’s Asphalt dated 05/12/20 to replace the curb along Chinook Way for \$37,450.00 until the June board meeting pending further review.

Whitney|Petchul – Association Facilities Reopening – Covid 19

The Board reviewed the draft from Whitney|Petchul regarding opening the facilities during Phase 3 of the Statewide plan. No action required at this time.

Next Meeting

NOTE: Board of Directors meetings are held monthly except no meeting is held in December. The Annual Membership Meeting and Election is held on the 3rd Monday in March at 6:30 p.m.

The next meeting of the Board of Directors is scheduled for **Monday, June 15, 2020** at 6:30 p.m. Executive Session and 7:00 p.m. General Session via Webex teleconference (subject to change).

Adjourn General Session


There being no further business to come before the Board of Directors in General Session, a motion was made, seconded and unanimously carried to ADJOURN at **7:39 p.m.**

SECRETARY’S CERTIFICATE

shellii sheppler

I, _____, Secretary of Woodfield Community Association appointed and certified does hereby certify that the foregoing is a true and correct copy of the Minutes of the General Session of the Board of Directors held on the above date as approved by the Board of Directors of Woodfield Community Association.

ATTEST:

DocuSigned by:

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6/29/2020

Appointed Secretary

Dated